

## SECONDARY SCHOOL UNIFORM GRANT

### School Uniform Grant

Students from low-income families transferring to secondary education (i.e. into Year 7) are entitled to support with their uniform costs.

From September 2022, Severn Vale School also accept Uniform Grant Application Forms for pupils moving into Y10.

### Assistance with Locker Rental Fee

Severn Vale School also give assistance towards the annual locker rental fee to those eligible for Uniform Grant. The annual fee for a locker is £24, the voucher code offered will cover half of this, reducing the fee to £12.

### Who is eligible?

If your child is transferring into Year 7 (from Primary to Secondary school) in September or moving up within the school from Y9 to Y10 and is currently receiving free school meals, he/she may be entitled to a school uniform grant.

The grant is paid as a contribution towards the cost of your child's school uniform. Successful applications will be issued with a voucher that can be redeemed at the Monkhouse Schoolwear Shop, 99 Northgate Street, Gloucester (stockist of our school uniform). The voucher may be used to buy any item of clothing that is on your child's required uniform list.

The grant is a one-off payment and does not have to be paid back. However, if it is found that a grant has been claimed fraudulently then we will require the full amount of the grant to be returned.

### How does it work?

Once you have filled out your application form, you need to return it to the school's reception for the attention of Finance. Alternatively, you can email your completed form to [finance@severnvaeschool.com](mailto:finance@severnvaeschool.com)

### How long does it take?

We will try to respond to applications within 10 school days. If you are entitled to a grant, you will receive a letter confirming this accompanied by the voucher.

### When can I apply?

Applications are available from now prior to the September that your child transfers from Primary to Secondary school or Y9 to Y10. Please return by Monday 11<sup>th</sup> July 2022 in order for the application to be processed.

Date: March 2022

Review: March 2023

Person Responsible: Julia Atkinson (Business Manager)

## Application for Secondary School Uniform Grant School Year 2022/23

**Important Notice:**

School Uniform Grants may be paid to parents/carers whose children are eligible for free school meals and transferring to secondary education, i.e. into Year 7, or into Y10 in September 2022

**A) Claimant's Details:**

If this claim is eligible for payment, a voucher will be issued (per entitled child) to the person named below. Please ensure that your details are written clearly.	
Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/>	
Surname:	Address:
Forename:	
Telephone Number:	
Relationship to Child(ren):	Postcode:
Email Address:	

**B) Child's Details:**

<i>Year 7 &amp; Year 10 students only</i>			
SURNAME	FORENAME	DATE OF BIRTH	CURRENT PRIMARY SCHOOL

**C) Locker Rental. Are you are intending to rent a locker from Secure Locker Rentals?      Yes / No**  
 We will issue a code which will give a contribution towards the cost of the rental.

**D) Declaration:**

<p><b>Declaration by Claimant:</b>          I certify that the information and evidence provided on, or with, this form is correct. I agree that Severn Vale School may make further checks to validate this claim. Any grant received will be spent on school uniform for the child(ren) named here.</p> <p>Signed: _____ Date: _____</p>
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<p><b>Please return your completed form to:</b>          Finance Office          Severn Vale School, School Lane, Quedgeley, Gloucester, GL2 4PR</p>
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**For Office use only:**

Checked by: \_\_\_\_\_ Date: \_\_\_\_\_  
 Payment Authorised by: \_\_\_\_\_ Date: \_\_\_\_\_